Minutes

May 26, 2017

Present: Nora Brodnicki, Megan Feagles (Recorder), Jackie Flowers, Sharron Furno, Darlene Geiger, Sue Goff (Chair), Charles Lettenmaier, Jane Littlefield, Cynthia Risan, Kjirsten Severson, Sarah Steidl, Bill Waters

Not Present: Rich Albers, Tory Blackwell, Klaudia Cuevas, Taylor Donnelly, Chris Konieczka, Donna Larson, Jen Miller, Rich Reub, Tara Sprehe, Chris Sweet, Dru Urbassik

Guests: Patty DeTurk

1. Overview from last week
	1. Introductions
2. College Council Feedback
	1. No objections on ISP 160 or ISP 160A
	2. Consensus was that there needs to be a broader conversation about syllabi
3. ARC Liaison Report
	1. Nothing to report
4. Old Items
	1. Communication to Campus
		* Chris Sweet is sending out year-end message from Registrar and offered to send out ISPs as well
			+ Added or updated, links to ISPs
		* Website update postponed for now
		* Nora suggested sessions during In-Service regarding accessibility to ARC/ISP info
		* President’s Council is adding a Consent agenda for approval with links to ISP and ARC
	2. Class Section Cancellation Guideline
		* Subcommittee hasn’t had a chance to meet
	3. CPL
		* Good draft of ISP ready for a small group to look at for wordsmithing. Confident in content
			+ Sue G., Cynthia R., and Taylor D. will look at it
		* Ready to go at 1st Fall meeting
	4. Assessing Outcomes
		* Outdated, more of a user’s manual, Bill Waters believes nothing in it is relevant
			+ ISP should be inactivated
			+ Create new ISP next year; Assessment Committee will take a first look
5. New Items
	1. Accomplishments
		* Sue read a list of ISPs that were added or updated over the past year
		* Great collaboration with ARC
	2. Plans for Next Year
		* CPL, Class Section Cancellation Guidelines
		* Continued work on web presence
		* 5 –year review ISPs
		* Work on new missing ISPs
		* Syllabus conversation and ISP’s role
		* Orientation for new members
		* Everyone agrees that breakfast is good and that ISP should have it