Minutes

May 26, 2017

Present: Nora Brodnicki, Megan Feagles (Recorder), Jackie Flowers, Sharron Furno, Darlene Geiger, Sue Goff (Chair), Charles Lettenmaier, Jane Littlefield, Cynthia Risan, Kjirsten Severson, Sarah Steidl, Bill Waters

Not Present: Rich Albers, Tory Blackwell, Klaudia Cuevas, Taylor Donnelly, Chris Konieczka, Donna Larson, Jen Miller, Rich Reub, Tara Sprehe, Chris Sweet, Dru Urbassik

Guests: Patty DeTurk

1. Overview from last week
   1. Introductions
2. College Council Feedback
   1. No objections on ISP 160 or ISP 160A
   2. Consensus was that there needs to be a broader conversation about syllabi
3. ARC Liaison Report
   1. Nothing to report
4. Old Items
   1. Communication to Campus
      * Chris Sweet is sending out year-end message from Registrar and offered to send out ISPs as well
        + Added or updated, links to ISPs
      * Website update postponed for now
      * Nora suggested sessions during In-Service regarding accessibility to ARC/ISP info
      * President’s Council is adding a Consent agenda for approval with links to ISP and ARC
   2. Class Section Cancellation Guideline
      * Subcommittee hasn’t had a chance to meet
   3. CPL
      * Good draft of ISP ready for a small group to look at for wordsmithing. Confident in content
        + Sue G., Cynthia R., and Taylor D. will look at it
      * Ready to go at 1st Fall meeting
   4. Assessing Outcomes
      * Outdated, more of a user’s manual, Bill Waters believes nothing in it is relevant
        + ISP should be inactivated
        + Create new ISP next year; Assessment Committee will take a first look
5. New Items
   1. Accomplishments
      * Sue read a list of ISPs that were added or updated over the past year
      * Great collaboration with ARC
   2. Plans for Next Year
      * CPL, Class Section Cancellation Guidelines
      * Continued work on web presence
      * 5 –year review ISPs
      * Work on new missing ISPs
      * Syllabus conversation and ISP’s role
      * Orientation for new members
      * Everyone agrees that breakfast is good and that ISP should have it